

Decision Maker: EXECUTIVE AND RESOURCES
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: 3rd June 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: MATTERS ARISING FROM PREVIOUS MEETINGS AND
UPDATES FROM OTHER PDS COMMITTEES

Contact Officer: Graham Walton, Democratic Services Manager
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Chief Officer: Mark Bowen, Director of Corporate Services

Ward: N/A

1. Reason for report

- 1.1 Appendix 1 to this report updates Members on matters arising from previous meetings which continue to be "live." Four matters are listed concerning committee reports, special guardianship orders, PDS Chairman's Updates and the work programme.
- 1.2 At its last meeting, the Committee agreed that short written updates from PDS Chairmen should in future be received alongside matters arising from previous meetings. Any updates received will be circulated, although none of the other PDS Committees is due to meet until later this month.
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2. **RECOMMENDATIONS**

The Committee is invited to consider progress on matters arising from previous meetings and note any updates received from PDS Committee Chairmen.

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council
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Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £326,980
 5. Source of funding: 2015/16 Revenue Budget
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Staff

1. Number of staff (current and additional): 8 posts (7.39fte)
 2. If from existing staff resources, number of staff hours: Monitoring the Committee's matters arising takes a few hours between each meeting.
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Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: This report does not involve an executive decision.
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of members of the Committee.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

Non-Applicable Sections:	Policy/Finance/Legal/Personnel
Background Documents: (Access via Contact Officer)	Minutes of previous meetings

Appendix 1

Minute Number/ Title/Date	PDS Request	Update	Action By	Completion Date
145 Matters Arising –Committee Reports 14 th May 2015	Members expressed concern about quality of committee reports and suggested that this should be addressed by Constitution Improvement Working Group	This will be referred to the Working Group’s next meeting – date to be arranged.	Democratic Services Manager	-
149 (8) Adoption Update and Grant drawdown 14 th May 2015	Members suggested that a report on Special Guardianship Orders be referred to care Services PDS Committee	This will be referred to a future meeting of the Care Services PDS Committee	Democratic Services Manager	-
150 Updates from PDS Chairmen 14 th May 2015	PDS Chairman’s updates to be reduced to half a page and considered alongside Matters Arising	This has been acknowledged in the current report; however, there have been no meetings of the other PDS Committees.	Democratic Services Manager	3 June 2015
151 Work Programme 14 th May 2015	Various suggestions for issues to be considered were made.	The work programme report is updated for each meeting; issues will be programmed in consultation with the chairman and Committee.	Democratic Services Manager	3 June 2015